



West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager** when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision, within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Combined Authority Managing Director
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Investment Readiness Project
Date decision taken	14 June 2019
Details of the decision (including any consultation carried out)	<p>To approve that the Investment Readiness project proceeds through decision point 5 of the Combined Authority's assurance process and work commences on activity 6 - delivery.</p> <p>To give full approval of the Combined Authority's contribution of £714,500 to be funded through the Leeds City Region Business Rates Pool and £714,500 funding from European Regional Development Funding (ERDF).</p> <p>To approve that the Combined Authority enters into a funding agreement with the Ministry for Housing, Communities and Local Government (MHCLG) for £714,500 of European Regional Development Funding (ERDF) to support the delivery of the £1.429 million Investment Readiness project. The other £714,500 has already been approved from the Leeds City Region Business Rates Pool.</p>
Reasons for the decision	To enable work to commence on the Investment Readiness project which will support at least 300 small and medium-sized enterprises (SMEs) across the City Region to grow, become productive and provide better quality jobs by supporting them to attract the right amount and type of external investment

FORM WRoD1 (1 January 2019 v1)

Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	<i>(Governance Services to insert)</i>
		If yes, end of call-in period:	<i>(Governance Services to insert)</i>
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	N/A		
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information)</i>	None		
Background documents to be published with the written record <i>(List and identify any which contain confidential or exempt information)</i>	None		
Name of any Member who declared a conflict of interest in relation to the decision	N/A		
Contact Officer <i>(for members of the public)</i>	Name: Neill Fishman		
	Post-title: Business Support Service Manager		
	Telephone number: 07768 995979		
	E-mail: Neill.fishman@westyorks-ca.gov.uk		
Authority for Decision			
The decision-maker was authorised to make the decision by:	<ul style="list-style-type: none"> <li data-bbox="103 1787 805 1859">• the Combined Authority or a committee resolution, OR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="103 1892 805 1964">• the Officer Delegation Scheme, OR <input type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="103 1998 805 2069">• the Officer Sub-Delegation Scheme <input type="checkbox"/> Yes <input type="checkbox"/> No 		